

Franklin County Area Tax Bureau

Form LST-E

Employer Name	EIN	Tax Year

List below employees that have filed LST Exemption Certificates with you for the tax year indicated above. **Include this listing with your Annual Reconciliation (Form 541).** Keep the original exemption certificates on file for at least 3 years after you submit the annual reconciliation. You will be notified by the tax office if any of the certificates need to be provided to the Tax Bureau. Complete additional pages if needed.

Social Security Number	Employee Name	Exemption Reason Code

Exemption Reason Codes (Enter the code number that is circled on the Exemption Certificate):

- 1 Concurrent Employment – LST being paid at primary employer
- 2 Low-Income Exemption – Total Earned Income in work location PSD will be less than \$12,000.00
- 3 Active Duty Military Exemption
- 4 Military Disability Exemption
- 5 Clergy Exemption – Earned Income being received from above employer is for service as a member of the clergy